

VENDOR REGISTRATION INSTRUCTIONS

Responses are required in all sections, unless otherwise noted

- Section 1:** Enter landowner name, address, and telephone number on the appropriate lines. (Fax Number is optional)
- Section 2:** Check 'Individual' unless another classification is more appropriate.
- Section 3:** Enter social security number (second row) unless the landowner has an FEIN number (first row).
- Section 4:** Check appropriate box.
- Section 5:** Check appropriate box.
- Section 6:** Check appropriate box.
- Section 7:** Check appropriate box. (Optional)
- Section 8:** Check appropriate box and fill out information if needed.
- Section 9:** Enter N/A unless otherwise appropriate.
- Section 10:** Enter landowner name, position ('Owner' is permissible), and city and state of residence on the appropriate lines.
- Section 11:** List the name of the landowner's bank and **bank phone number**.
- Section 12:** Enter N/A unless otherwise appropriate.
- Section 13:** Check appropriate box.

The landowner must sign name, list title, and date the form.

Rev. 02/11